



University of Toronto

FACULTY OF MEDICINE

Weekly Information from the Dean's Office

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ADEL SEDRA APPOINTED VP & PROVOST

At its February 4 meeting, the University's Governing Council approved President Prichard's recommendation that Professor Adel Sedra be appointed Vice-President & Provost and Chief Academic Officer for a five year term, effective July 1, 1993. Adel is currently Chair of the Department of Electrical and Computer Engineering in the Faculty of Applied Science and Engineering. He has won his Faculty's Teaching Award and has research support from NSERC, ITRC and Micronet Centres of Excellence. He is co-author of the world's largest selling textbook on microelectronic circuits. He is committed to excellence in teaching and research. He has been Chair of Academic Board's Budget Committee for the past three years. I welcome Adel's appointment and I look forward to working with him in pursuit of our Faculty's mission of excellence in research and education.

Arnie Aberman

ACADEMIES OF THE FACULTY OF MEDICINE

The Academies of the Faculty of Medicine, approved by Faculty Council in November, require the approval of Academic Board before implementation. Academies will be considered by the Academic Board P. & P. (Planning and Priorities) Committee on February 23 and by the A.P. & P. (Academic Policy and Programs) Committee on March 3. On March 25, the recommendations of these committees will be taken to the full Academic Board.

In preparation for the presentations to Academic Board and the actual implementation of Academies, the Undergraduate Medical Curriculum Committee is developing guidelines for the composition of the search committees for Academy Directors and criteria for the assessment of academy proposals. An Academies subcommittee of UMCC drafted recommendations on these matters for consideration by the UMCC on February 3. This subcommittee is chaired by Rick Frecker (Department of Biomedical Engineering). Members are: Pat Brubaker (Department of Physiology), Heather Maclean (Department of Nutritional Sciences), Stuart McCluskey (Medical Society), Peeter Poldre (Department of Medicine), John Ross (Department of Medicine), Harvey Skinner (Department of Behavioral Science), Larry Spero (Department of Pharmacology) and Bill Tucker (Department of Surgery). The Academies subcommittee of UMCC will remain active and will have primary responsibility for the review of proposals for academies.

UPDATE ON STRATEGIC PLANNING COMMITTEE

The Strategic Planning Committee has begun a series of meetings to develop a strategic plan for our Faculty. A strategic plan is necessary to develop our Faculty's vision and to ensure that Faculty activities and resources are focused on areas of greatest relevance to this vision. The plan will also be a vehicle for communication of the priorities and directions of our Faculty. The plan will be the starting point for further departmental planning and will be useful for the evaluation of performance in the medium and long term. Broad consultation is planned in all stages of production of the plan. There will be open forums, meetings with Faculty committees and other interested groups, working groups on selected issues, circulation of draft documents, and the encouragement of written submissions. Consultation will be through both Departments and Faculty Council. Two planning retreats are planned. Regular reports on the progress of the planning process will appear in FAXulty OF MEDICINE.

For a consultative planning process to work in an organization as complex and diverse as our Faculty, a framework for effective interaction must be established. To assist with creating this framework and to ensure that we have a workable plan in place as soon as possible, the Strategic Planning Committee determined that a facilitator would be required. After interviewing eight individuals and receiving six written proposals, Neil Stuart of Price Waterhouse has been retained to act as the facilitator for the Strategic Planning Process. Neil has a Ph.D. in health policy from Brandeis University. He has facilitated a number of strategic planning exercises and other assignments in the health field for such clients as University of Ottawa, Medical Research Council, Ontario Cancer Institute, and the Toronto Academic Health Sciences Council. If you have any questions, please call Janet LeClair at 978-4046.

DECANAL PROMOTIONS COMMITTEE

The Decanal Promotions Committee will hold a series of meetings, from February 11 to March 11, to review the 48 candidates for promotion to Associate Professor and the 33 candidates for promotion to Professor, whose promotions have been recommended by their respective departmental promotions committees. The Decanal Promotions Committee is chaired by Michael Sole (Department of Medicine). The members are David Coburn (Department of

Behavioural Science), Brenda Gallie (Department of Ophthalmology), Verna Higgins (Department of Botany), David MacLennan (Banting and Best Department of Medical Research), Ken Shumak (Associate Dean, Undergraduate Medical Education), Lap-Chee Tsui (Department of Molecular and Medical Genetics) and Murray Urowitz (Department of Medicine).

1993 AIKINS AWARDS NOMINATIONS

Faculty members and students are invited to submit nominations for the Faculty of Medicine Aikins Awards for Excellence in Undergraduate Teaching. All teachers in the undergraduate medical program are eligible for the W.T. Aikins Awards, named after William Thomas Aikins, the first Dean of the University of Toronto Medical School (1887-1893).

Up to two Awards may be given annually in each of three categories: 1) individual teaching performance; 2) development and use of innovative instructional methods; 3) course development and coordination. Each nomination requires the signatures of five faculty members and/or students. In addition, full documentation, appropriate for each category of nomination, must be available to the Teaching Awards Subcommittee.

For more information, please contact John Ross, Chair of the Teaching Awards Subcommittee at 340-5042 or Leslie Bush at the Educational Planning and Research Office at 978-7807. Nomination forms are available from the Educational Planning and Research Office, MSB Room 2119. Nominations will be accepted until 4 pm on Monday, February 15, 1993.

APPOINTMENT OF ADMINISTRATIVE STAFF PERSONNEL OFFICER

Laura McConkey, currently a Personnel Officer in the University Library, has been appointed to succeed Clara Mione as the Faculty's Personnel Generalist. Laura will provide a full range of administrative staff personnel services to managers and staff members in the following areas: the Basic Science and Community Health Departments, the Service Sector units and the Dean's and Associate Deans' Offices. Laura will be located in room 2106 MSB, telephone 978-8316, fax number 978-4194, as of Monday, March 1.

Laura's appointment represents the establishment of the Faculty of Medicine's decentralized Human Resources Office (for administrative staff). The approved plan of the Office of the Vice-President, Human Resources calls for decentralization of personnel functions to divisions. Consequently, Laura's appointment is supported by a transfer of budget from the Vice-President of Human Resources to this Faculty. It is intended that within one year, a second personnel officer will be appointed to provide service to the Clinical Departments and those other units still receiving service directly from the Human Resources Department at 215 Huron Street. If you have any questions about the decentralization of personnel, please call David Keeling, Faculty Administrative Officer, at 978-4149.

RAISING PUBLIC AWARENESS OF MEDICAL RESEARCH

It's important that the general public be informed about the latest advances in research carried out in our Faculty. By sending out media releases and research highlights, the Department of Public Affairs ensures that people are aware of the medical research that has helped to earn the University of Toronto its reputation as Canada's foremost research university.

If you are involved in a research initiative that you think people should hear about, please call Marty Green (Department of Public Affairs) at 978-5949. Marty can also offer advice about all aspects of media relations, including when and how to conduct media interviews.

CENTRE FOR RESEARCH IN SLEEP AND CHRONOBIOLOGY

Last year, Faculty Council approved the creation of a Centre for Research in Sleep and Chronobiology. An advisory committee to recommend a Director for this centre has been formed. This committee is chaired by Jennifer Sturgess. Members are Arnie Aberman, Peter Carlen (Department of Medicine), Derek Corneil (Department of Computer Science), Paul Garfinkel (Department of Psychiatry), Gerry Goldenberg (Assistant Dean, Interdepartmental Division of Oncology), Allan Okey (Department of Pharmacology), and Eliot Phillipson (Department of Medicine). The committee welcomes nominations and comments. These may be addressed to any member of the committee or write to Jennifer Sturgess, Chair, Advisory Committee for Director of the Centre for Research in Sleep and Chronobiology, c/o Anna Perry, Room 2261, Medical Sciences Building. Nominations will close on Friday, February 26, 1993.

INTERVIEWERS REQUIRED

The Office of Admissions is continuing to recruit faculty members to interview applicants to the undergraduate medical program. A workshop for interviewers is planned for early March. If you are interested, call Bill Gregg at 978-2764.

FAXULTY OF MEDICINE

FAXULTY OF MEDICINE is published weekly and distributed by facsimile every Monday, primarily to academic administrators in the Faculty of Medicine. Department chairs are asked to make each issue available to their department members by either distributing copies or by posting a copy on the departmental bulletin board. Beginning in March, *FAXULTY OF MEDICINE* will be available to anyone in the Faculty of Medicine via E-Mail. If you wish to receive *FAXULTY OF MEDICINE* via E-Mail, please send your E-Mail address to ABERMAN@medac.med.utoronto.ca with an accompanying message indicating you wish receive *FAXULTY OF MEDICINE*. If you have a news item for *FAXULTY OF MEDICINE*, please fax the copy to Barbara Sutton at 978-1774.